

## REQUEST FOR PROPOSALS

**ISSUE DATE:** July 13, 2004

**RFP #:** FCT-05-002

**TITLE:** FAMILY VIOLENCE PREVENTION, TREATMENT AND PUBLIC AWARENESS PROJECTS

**ISSUING AGENCY:** Commonwealth of Virginia  
Family and Children's Trust Fund (FACT)  
Department of Social Services  
7 North Eighth Street, VL  
Richmond, VA 23219-1849

**Location:** Statewide

**Period of Contract:** January 1, 2005 through December 31, 2005

Sealed Proposals Will Be Received Until 5:00 P.M., Friday, August 13, 2004 For Furnishing The Services Described Herein. **PROPOSALS RECEIVED AFTER THE DEADLINE WILL BE RETURNED WITHOUT CONSIDERATION.** Send or hand-deliver all proposals directly to the issuing agency shown above. **DO NOT FAX OR EMAIL PROPOSALS.**

All Inquiries For Information Should Be Directed To:  
Nan McKenney, FACT Executive Director  
Phone: (804) 726-7604  
E-Mail: [familyandchildrens.trustfund@dss.virginia.gov](mailto:familyandchildrens.trustfund@dss.virginia.gov)

This solicitation is subject to the provisions of the Commonwealth of Virginia General Terms and Conditions, the DGS/DPS Vendors Manual, and special terms and conditions as attached.

In Compliance With This Request For Proposals And To All Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

NAME AND ADDRESS OF ORGANIZATION:

_____	Date: _____
_____	By: _____
_____	(Signature In Ink)
_____	Name: _____
_____ Zip Code	(Please Print)
FEI/FIN # _____	Title: _____
Facsimile # _____	Telephone # _____
E-Mail: _____	

**Optional Pre-proposal Conference:** An optional pre-proposal conference will be held Monday, July 26, 2004 at 10:00 A.M. at the Department of Social Services 7 North Eighth Street, Richmond VA 23219 in Vault Level Conference Room A. Refer to §IV, *Optional Pre-Proposal Conference*.

**This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.**